

New Hamburg Yacht Club Board of Directors Meeting Open Session

Date and Time	07/23/2024, 06:30 PM
Venue	NHYC
Recorded by	Brian Sutcliffe

Board Members

- Douglas Tompkins - Commodore
- Marty Novick - Vice Commodore
- Bob Calley - Fleet Captain
- Brian Sutcliffe - Secretary
- Rita Hughes - Financial Secretary
- Michele Manzi-Davies - Treasurer
- Bob Molitoris - Trustee
- Greg Freeman - Trustee
- Jim Whiting - Trustee

Committee Chairs

- Bar - Neil Colello
- Social - Russell Nichols - A
- Club Rentals. - James Carroll - A
- Cleaning - Darlene Harrington - A
- House - Arthur Glynn - A
- Rental House Art Glynn - A
- Grounds - Stan Saya - A
- Safety - Curtis Stoltz
- Sunshine - Betsy Roosa - A
- Constitution - Susan Sullivan - A
- IT Chair - Michael Marcello - A

Meeting Minutes

- **Financial Modernization**

A discussion was started by Roger Higgins focused on modernizing the club's financial systems. Ideas included hiring a consultant to set up credit cards for bill payments and transitioning to QuickBooks to improve efficiency and record keeping. No final decision was made.

- **Financial Reports Update**

Concern was raised by Roger Higgins about the outdated financial report on the website, last updated in March. It was noted that reports for April, May, June, and July need to be updated, and Michelle was mentioned as the person responsible for these updates.

- **Contract and Non-Refundable Deposit**

There was discussion about the incomplete contract related to the film permit. An outline is in place with an agreement in principle, and a \$50,000 non-refundable deposit has been received. Per Doug Tompkins the full details have not been shared publicly due to the pending film permit.

- **Community and Town Meetings**

Upcoming meetings were discussed: a neighborhood meeting at the New Hamburg Fire Department on Monday, July 28 at 7:00 PM and a town board meeting on Wednesday, July 31. Both meetings are open to the public and intended to provide further information on the contract situation.

- **Elevator Funding and Legal Review**

The contract includes a \$20,000 allocation 'towards' an elevator, which raised concerns about it appearing as income. It was clarified that the funds are suggestions for spending and not additional income. An attorney with experience in nonprofits from New York and Boston reviewed and approved the contract.

- **Temporary Adjustments for Filming**

Plans to temporarily remove the building's bar cabinet doors during filming were discussed, with a temporary dummy wall to be installed and later removed to restore the doors. Additionally, the relocation of a small safe from a closet was mentioned.

- **Building Structure and Dormer Plans**

The issue of dormer usage was addressed, with concerns raised about building structure and an engineering report indicating safety issues. It was decided that the dormers will not be used due to these safety concerns.

- **Payment Processing Decisions**

Discussion revolved around how payments should be received and processed from the TV production company. There were contrasting views between direct wire transfers to the main bank account and issuing invoices for checks. Concerns were expressed about security issues related to giving out account numbers. The idea of setting up a separate account for ACH transfers was discussed along with fee implications and tracking requirements. A board vote and further research into ACH fees were proposed.

- **Siding Material Update**

The meeting covered updates on siding installation. Materials described as high-quality, resembling real cedar shake singles (although they are fake), are currently being installed. Arthur is working on obtaining a new quote for the siding re-quote

- **Event Logistics and Parking**

The logistics for upcoming events were discussed, including the food truck scheduled for tomorrow at 3:30 and the management of parking spaces using cones. Issues regarding designated parking spots for club members and the method of managing the cones to avoid inefficient parking were raised.

- **Smoking Policy Enforcement**

There was a discussion about maintaining a strict no smoking policy at the site. A member, Ken Mann, raised concerns about the policy, questioning why it is necessary given that most venues do not allow smoking. The enforcement during events with designated non-smoking areas was defended by other members, emphasizing that members can address violations directly.

- **Cancellation of the HRYBA Dinner at the Club**

Announcements of the cancellation of the September dinner of the Hudson River Boat & Yacht Club Association at the club.

- **Member Meeting Venue Planning**

Discussion about holding next week's meeting at the firehouse. Marty Novick will contact Craig Edgar fire commissioner to see if that is possible.

- **Credit Card Online Payment System**

Exploration of implementing an online payment system for credit card processing to complement cash collection. There is a need for further investigation, and understand the test results before proceeding. Brian Sutcliffe to investigate.

- **Board Positions Nomination**

The Hudson River Boat and Yacht Club is seeking nominees for board positions for

the upcoming year. This topic will be raised at the general membership meeting.

- **Key Fob System Upgrade**

Review of Michael Marcello 's email regarding the upgraded key fob system. The current system functions properly for two doors, while potential integration with a new system might allow for up to six doors. Additional time and planning are needed if expansion is pursued. The board will review Michael's email further at the next meeting to decide on door expansion.

- **Contractor Fee Payment Transparency**

Discussion on the annual \$4,100 fee for Engineering assistance with the DEC issue. Members need to be informed that this fee, paid separately, does not include additional permit fees. A check has been issued.

- **Circle 65 Event**

Social made \$140 and got 300 for Tunnel for Towers. The bar grossed \$5,600.

Financial Secretary Report

Deposit 18 - 2025

Rental Hall	\$300
New Application	\$250
Bar's NY Sales Tax	\$1,246.27
Total	\$1,796.27
NY Sales Tax	\$18.80