

Board of Directors Meeting Notes

Date: July 22, 2026

Location: New Hamburg Yacht Club

Present: Marty Novick, Jim Whiting, Greg McGinley, Art Glynn, Bob Callie, Brian Sutcliffe, Donna Kart

Annual Regatta

Mike Schwartz reviewed the plans for the Annual Regatta. The sailboat race finish line will be approximately one-half mile offshore, providing a suitable course for boats in the mooring field. The powerboat scavenger hunt will conclude at the club, allowing participants to dock conveniently.

The event is intended to be a fun, social gathering rather than a competitive race. No points will be awarded, and only a novelty trophy will be presented. Race timing is designed to take advantage of the tides to help ensure boats finish even in light wind conditions. Most participating sailboats are expected to come from Chelsea Yacht Club.

Last year's scavenger hunt included three to four teams. Bar sales totaled approximately \$852, with about \$300 spent on entertainment.

To simplify the event and reduce costs, a potluck format was recommended, similar to Chelsea Yacht Club's events. The proposed event date is **August 15, 2026**.

The Board also discussed improving relations with Chelsea Yacht Club following a recent misunderstanding involving a storage/work request that resulted in a \$500 quote. Chelsea's Commodore indicated he was unaware of the situation and expressed a desire to improve cooperation between the clubs. It was noted that Chelsea may be experiencing financial difficulties, which could explain some of its recent decisions. The Board unanimously agreed to proceed with the regatta as an opportunity to strengthen the relationship between the two clubs.

Open Items

- Finalize potluck plans and volunteer assignments.
- Identify additional opportunities to strengthen inter-club relations.

Fire Inspections

The following inspections are scheduled:

- **Town Fire Inspection:** July 31 at 1:00 PM
- **MME Fire Suppression Inspection:** August 3 at 11:00 AM

Inspection items include fire extinguishers, sprinkler system, emergency lighting, smoke alarms, compression system, dock tags, and the bar exhaust system.

Insurance Policy and Procurement

A preliminary insurance quote was received from Sullivan Insurance for the rental house, estimated between **\$1,750 and \$1,800** annually for a rebuild value between **\$300,000 and \$350,000**, including liability coverage. The Board would like to establish a relationship with Sullivan Insurance and obtain a quote for the entire property before January 1.

The Board discussed maintaining consistency when purchasing insurance and other major services. Whenever practical, multiple bids should be obtained. If only one vendor responds, all outreach attempts and non-responses should be documented. Members requesting policy information should be provided with policy details without displaying the entire insurance policy during general membership meetings.

Property Maintenance and Facilities

Emergency Exit

The required exit sign at the top of the rear exterior staircase is missing and must be replaced. The status of the associated emergency lighting remains to be verified.

Fencing and Gates

Plans for a new waterfront fence continue to be discussed. Possible materials include chain link, cable, or composite (Trex-style) fencing. Insurance restrictions for waterfront fencing will be reviewed.

Several gate access options were discussed:

- Stand-alone key fob system
- Integration into the existing access system
- Mechanical three-digit combination lock

The current gate closure issues continue to present a liability concern. Although one repair was reported complete, its status remains disputed. The Board also discussed whether the fence would need to be removed seasonally.

Meeting Room

The rear meeting room door lock has been installed. Internet service will be added once electrical work is completed, and painting is expected within the next week.

Installation of a front door lock for use by the movie production company was discussed, but no final decision was reached regarding access arrangements.

Point of Sale (POS) System

A proposal was presented to upgrade the club's current POS system to the latest Two Touch version through the existing vendor. Installation could be completed within one week, with cloud-based data migration requiring approximately two hours.

Although the Commodore previously declined the proposal by email, the Board agreed to seek his approval before proceeding.

The purchase of a handheld tablet (approximately \$300) for outdoor bar service, or a less expensive alternative such as a PayPal POS device, was also discussed.

Flooring Project

The upstairs flooring will require removal down to the plywood subfloor.

The following bids were reviewed:

- EIFEK Hardwood: **\$10,176.80**
- DIC Properties: **\$5,800** (total requires clarification)
- Royal Carpet: **\$8,600**, including demolition, floor patching, materials, and installation

Royal Carpet was the preferred contractor based on previous work and club membership.

The Board preferred the lighter waterproof flooring option because it shows less dirt while still providing a 10-year commercial warranty and 25-year residential warranty. Installation is expected to take approximately three days.

Membership approval will be required before materials are ordered.

Ice Machine and Renovation Project

The ice machine has developed significant mineral buildup within three months of cleaning. Although the Board of Health requires cleaning at least twice annually, a quarterly cleaning contract had previously been discussed. A service technician indicated quarterly cleaning may not be necessary, but the Board would like to identify someone trained to perform routine maintenance.

The room renovation will begin with replacement of the ceiling grid, ceiling tiles, and lighting. Kerns Electric is prepared to correct the existing electrical wiring issues, and the plumber will repair the ice machine drain during the renovation.

The preferred work schedule is during the weeks of **August 23 and August 30**, allowing completion before the Mid-Hudson Boat Association dinner at the end of September.

Cost estimates from the electrician and plumber are needed before the membership meeting on **July 29**.

Boats and Equipment

Coast Guard Vessel Safety Checks

The Coast Guard Auxiliary has proposed conducting voluntary vessel safety inspections on **Sunday, July 26, at 10:30 AM**. Members will be notified to determine interest, and boat owners must be present during their inspections. The date still requires final confirmation.

Smoker

The newly delivered smoker arrived damaged, including rust, a defective auger, and a failed circuit board. Photographs have been taken, and the receipt will be submitted to the seller to arrange a replacement.

Low Boy Refrigerator

The existing low boy refrigerator, estimated to be over 30 years old, is leaking water and can no longer be used for storage. Doug has contacted a vendor, but pricing and replacement options remain pending.

Volunteer Hours and Membership

Volunteer Hour Waivers

Mike Anderson requested a waiver due to shoulder surgery. He has completed 12 volunteer hours and may complete additional hours if able.

Peter Taylor's volunteer hours were waived.

Midge continues purchasing supplies for the snacks program through July 31.

Volunteer Hour Tracking

Committee hours are now posted on the website with statuses of either **Approved** or **In Progress**. The Board discussed concerns that hours marked "In Progress" should not count until approved by the committee chair. This was undetermined.

Committee chair approvals need to become more consistent to reduce member confusion and avoid year-end disputes. The Board also discussed verifying notification routing, assisting Tom Williams with Cleaning Committee approvals, assigning additional help where needed, and providing training for committee chairs.

Members will receive a reminder to enter volunteer hours, and assistance will be offered to anyone needing help with the online system.

The Board also clarified that compensated work, such as paid event staffing, does not qualify for volunteer hours.

Membership

There are currently **10 applicants** on the membership waiting list. The Board discussed posting the waiting list and sponsor information on the club website.

Rental House

Future lease agreements will require tenants to maintain renter's insurance.

Outstanding Items

- Finalize Regatta logistics and Chelsea Yacht Club contributions.
- Replace missing exit sign and verify emergency lighting.
- Determine final fence design and gate access system.
- Finalize front door access for the movie production company.
- Confirm Coast Guard inspection date.
- Determine repair or replacement plan for the low boy refrigerator.
- Establish formal procedures for volunteer hour approvals and committee chair responsibilities.
- Complete sponsor verification for pending membership applications.
- Develop written procurement guidelines for obtaining bids.
- Finalize renter's insurance requirements and enforcement procedures for rental properties.